

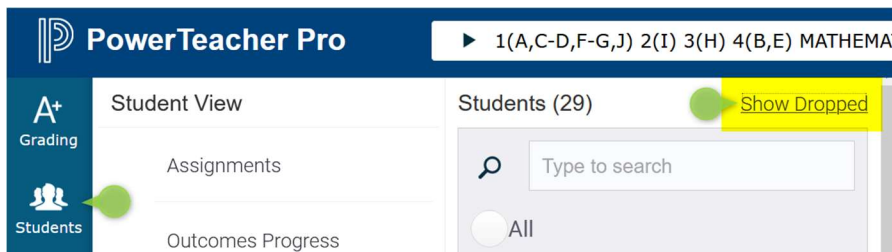
Transfer Scores

PowerTeacher Pro

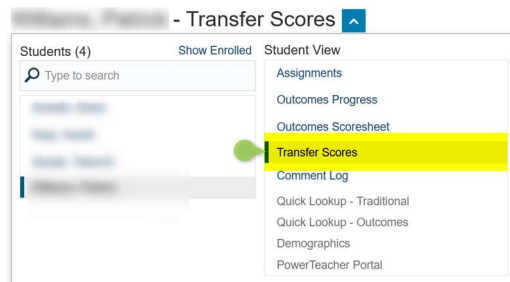
When a student moves from one section of a course to another, teachers can copy from the student's dropped class. Assignment name, outcomes scores, assignment comments, and assignment flags are saved as part of the transfer process. The new class has to be a different section of the same course. For example, a student moving from French Immersion cannot have scores transfer from Sciences (FI course) to Science (English program course).

SUGGESTED STEPS

1. Go to the section of the homeroom the student moved from
2. Click **Students > Show Dropped**



3. Select the **student** who has moved from the class
4. From the **dropdown menu** near the top, click **Transfer Scores**



5. Select the **From Class** and **To Class**
6. Select the **From Term** and **To Term**
7. Review the assignments; adjust as necessary (*Note: some assignments may not be able to be transferred*)
8. Click **Transfer Scores**

Assignments

FROM CLASS	ASSIGNMENT	SCORE	DUE DATE	OUTCOMES	TO CLASS	ASSIGNMENT	DETAILS
1(A,C-D,F-G,J) 2(I) 3(H) 4(B,E) MATHEMATICS 7	1. Choice Board	✓	2/14/2022	1	1(A,C-D,F-G,J) 2(I) 3(H) 4(B,E) MATHEMATICS 7	Choice Board	⌵ ⓘ
	2. Unit 3 Test: Operations with Decimals	✓	2/2/2022	1		Unit 3 Test: Operations with Decimals	⌵ ⓘ
	3. Menu Project	✓	1/25/2022	1		Menu Project	⌵ ⓘ
	4. Review Quiz	✓	1/11/2022	1		Review Quiz	⌵ ⓘ
	5. Points of Reference and Number Lines	✓	12/15/2021	1		Points of Reference and Number Lines	⌵ ⓘ
	6. Quiz: Fractions to Decimals	✓	12/10/2021	2		Quiz: Fractions to Decimals	⌵ ⓘ
	7. Comparing and Ordering Fractions	✓	12/9/2021	1		Comparing and Ordering Fractions	⌵ ⓘ
	8. The Man Who Knew Infinity Reflection	✓	11/18/2021	0		The Man Who Knew Infinity Reflection	⌵ ⓘ
2(I) 3(H) 4(B,E) MATHEMATICS 7	9. Test: Unit Two: Transformations	✓	10/29/2021	2	2(I) 3(H) 4(B,E) MATHEMATICS 7	Test: Unit Two: Transformations	⌵ ⓘ
	10. Project: Transformations	✓	10/25/2021	1		Project: Transformations	⌵ ⓘ

There are other ways to access this screen and complete this task. Following are additional options.

INSTRUCTIONS FROM POWERSCHOOL

1. On the menu bar, select **Students**. Students who enrolled in the class after the term's start date are indicated with **New - [date]** under their name.
2. Select the student's name.
3. On the student Quick Menu, select **Transfer Scores**. Or, if you are viewing the student's Assignments page, select the **gear** icon and choose **Transfer Scores**.
4. Use the filter options to limit the number of items on the page. If the filter is not visible, click the **gear** icon and select **Show Filter**.
5. Choose the dropped class from the **From Class** menu.
6. Choose the class to which you want the scores copied from the **To Class** menu.
7. From the **To Class Assignment** column, select the assignment mapping.
 - If the assignment ID or assignment name matches between the From Class and To Class, the matching assignment appears in the To Class column automatically.
 - If multiple assignment names match between the From Class and To Class, but there is one unique due date match among the multiple exact name matches, the assignment with the matching due date appears in the To Class column automatically.
 - If there are no matching IDs or names between the From Class and To Class, then no suggested assignment appears, but you can browse available assignments and select one for score mapping.
8. Click **Details** to view transfer score details and messages indicating any potential issues with the score transfer.
9. Click **Transfer Scores**.